

Town of Milton

115 Federal Street
Milton, DE 19968



www.milton.delaware.gov

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June 21, 2013

To: Mayor and Council
From: Dustan L. Russum
RE: Monthly Report

During the past month, the water, streets, and parks department has been very diligent with completing the issued work orders as detailed below. Along with doing the work orders that are shown below, there are other tasks that are done daily, weekly, and monthly. For example, trash is collected from the parks and street trash cans six times a week and now that summer is here grass is being cut once a week, except for this past month we had to cut Mill Park and Memorial Park some extra times due to the amount of rainfall this month. We have been trying to keep up with the fast going weeds in the curb lines also, but the amount of rainfalls we have been having has washed the chemicals off before it even dries in some cases, there are only a few weed killers that we are aloud to use on our streets, so getting something stronger is not an option. In the water department, water samples are done everyday of the week and state samples are done once a month. The Public Works Department is also given the task of setting up and cleaning up any town meetings. There are several tasks that are completed for tracking, such as work orders, time sheets, and all water reports and readings are logged in and sent to the Department of Health.

I have researched the issue of the ditch on Magnolia St as requested. I found out that the ditch belongs to two property owners. Attached to the back of this report is a copy of the property map. This would make it private property, but this also is a drainage issues in witch I'm responsible for. The ditch needs to be cleaned out once a year to help keep the culvert pipes under the road clear, so the can drain properly. If this routine maintenance is not done, it causes the water to back up and run over the curbing, onto the road way. The next item I was asked to look into is the areas around the Broadkill River, I have not been able to put my hands on any hand written documents. I called a gentleman at the department of fish and wildlife who is change of this area of work. He was unable to find any hand written documents also. The only thing that has been found out was that these agreements were done over a hand shake. So, I'm going to set up a meeting with the fish and wildlife department so we can get everything on paper and to see who takes care of what.

Issued Work Orders:

Water Dept.

Dis connect water at 322 Beheringer
Meter reading for 209 summerwalk
Install pipe for drain
Locate water at 309 union for owner
Locates town wide
Pump out meter pits for readings
Read meters town wide
Get information together for budget

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Flush well 5
Install new chemical pump at well 5
Fix chlorine injector in well house
Pick up parts and pump in Bridgeville
Facility dude traing
Blow off hydrant in The preserve

Streets Dept.

Take tool boxes of old dodge
Measure streets that are in need of repair for budget
Clean off storm drains
Cold patch Tobin St.

Parks Dept.

Clean out bbq grills
Striped parking lots
Put dirt in holes in park
Spray rocks for weeds
Put extra cans out for the weekends and Wednesdays
Inspect playground equipment
Take down broken hand rail
Weed flower beds
Spray weed killer on walkways
Cut brush off rocks and haul to shop
Check breakers for the flag poles